

MEMBER SERVICE

EMPLOYMENT RELATIONS



Our trusted Employment Relations service offers expertise specific to the road freight industry to assist with Fair Work, Industrial Relations and people management issues.

All general advice is included in the cost of your membership, only matters requiring complex document preparation, management of complex matters and representation are charged on a fee-for-service basis.

We will provide responsive, clear and concise advice to your queries. We offer phone, email, face-to-face communication. We will confirm advice via email to ensure you have accurate records

WHAT WE HELP WITH

- Performance management advice & procedures
- Awards – provision of on-time updates, interpretation, calculations of wages, leave entitlements, long service
- Templates for correspondence
- Permanent Employment & Casual conversion
- Sexual Harassment issues and policy
- Drug and Alcohol breaches, management and policies
- Small Business Fair Dismissal Code
- Union Right of Entry information

Fee for Service will apply for any matter requiring complex investigation, document preparation, mediation services and representation. Including but not limited to:

- Employment Contract drafting
- Enterprise Bargaining Agreement drafting
- Unfair Dismissal case management
- Drafting of policies or review of policies
- Case management of employee performance matters

INDUSTRY WIDE ISSUES

For any matter involving the road transport (eg the RSRT), we represent you as an employer through the Queensland branch of the Australian Road Transport Industrial Organisation. As an ARTIO member, we advocate on your behalf on a range of topics pertinent to employment and industrial relations within the road freight transport industry. ARTIO is the national industrial body representing road transport employers in matters before Tribunals and the Fair Work Commission (FWC).

If not already a member of ARTIO, **you need to elect to join**. The more members the bigger the voice. The cost is included in your annual membership.

Contact Jim Challis

0408 411 231 | jim@qta.com.au | www.qta.com.au

Trusted to Deliver. Driven by Service.